



Back-to-School Meeting Agenda

1. Welcome

a. Introductions.

- i. Introduce officers.
- ii. Introduce advisor.
- iii. Introduce guests.

b. Icebreakers — [Check out these ideas to kick off the meeting.](#)

2. Old business

a. Officer elections (if needed).

- i. [Instructions](#) on how to conduct an election.
- ii. [Officer positions and responsibilities.](#)

b. Review 2020-21 year.

- i. What projects should be continued?
- ii. Where did we leave things?

3. New business

a. Watch this [K-Kids video](#) together. (If you are holding a virtual meeting, share your screen with members to watch together; be sure to click “share audio.”) After watching, discuss the video with the club.

- i. What ideas have come from this video?
- ii. What do we see as our challenges for this club and school?
- iii. Why do we exist as a club? What purposes do we serve?
- iv. How does being part of a big service family feel?

b. Community assessment

- i. Use the [community assessment worksheet](#) to figure out what community needs K-Kids can address this year.

c. Community mapping activity

i. The community mapping activity is a great tool that helps identify where our school and communities need help so we can do projects that make a difference.

ii. [Community mapping example](#).

iii. [Community mapping worksheet](#).

d. Challenge club members to invite at least one potential member to the next club meeting. Discuss other ways to recruit new members.

i. Look at [recruitment flyer](#) (ask everyone to download).

ii. How can new members help us with service this year?

iii. How can we locate good potential members?

4. Adjournment and home projects

a. Thank everyone for participating in K-Kids this year.

b. Announce next meeting time and date.

c. [Optional home projects](#).

Usage Survey — As we look ahead, we would appreciate your input on the meeting kits.

Please [take this survey](#) to give us your feedback and suggest any topics you would like to see on future kits!