

Project Planning Check-in #3

This activity will allow club officers to:

- Evaluate the service project's progress.
- Practice active listening.
- Think through problems to find solutions.

How to lead this activity:

Time to see if your club is on track! Here's an activity for the whole club: Take this quick quiz to find out if you still have work to do before moving forward. This activity should be led by the club president.

1. Let members know you will read through a short list of questions. Ask members to respond "yes" by standing up or respond "no" by staying seated.
2. The club secretary should record all answers.
3. Let members know that if members answer "no" to any question, you will pause to discuss it as a group until all members answer "yes."
4. Begin by reading each question out loud:
 - a. Does every member have a role for the day of the service project?
 - b. Does every member know what his/her role is?
 - c. Does the club have all the supplies it will need to complete the service project?
 - d. Have the sponsoring Kiwanis club and the school administration been invited to participate in the service project?
 - e. Is everyone excited about the service project?
5. When the activity is over, thank everyone for their time and participation.

Congratulations! Your club is ready to execute its service project! Don't forget to take all the tools that you have completed in this step for the day of the service project!