

Requesting reimbursement from Kiwanis International

Each Kiwanis Kids district administrator earns funds for reimbursement by building K-Kids clubs within the district. Use the calculation below to identify the amount of money available for reimbursement.

Calculating reimbursement funds

Go online at www.kiwanisone.org/slpreports to view the K-Kids Charters to date report. K-Kids reports are posted at the very bottom of the page. Write down the number of newly chartered clubs posted for your district.

A = the number of newly chartered K-Kids clubs within the district

$A \times \$25.00 = B$

B = the amount of money available for reimbursement

District administrators are eligible to receive reimbursement for anything associated with promotion or support of the K-Kids programs.

Save receipts and submit receipts along with a completed [District Administrator Reimbursement Form](#) to:

Kelly Wallace
Service Leadership Programs
3636 Woodview Trace
Indianapolis, IN 46268

Or

kwallace@kiwanis.org

If you have questions about completing and submitting reimbursement requests please contact KellyWallace@kiwanis.org.

