



DONATED  
BOOKS

# Service projects

## 1. Decide who to help

Meet with your club and talk about it. Start with ideas that aren't too complicated, but will really make an impact. Think about your school. Do the grounds need to be cleaned up? Could your club plant flowers in a planter near the entrance? What about your hometown? Could you do a project at a nursing home or gather books for a family shelter?

## 2. Form a team

Figure out who from your club will work on the project. You'll need different people to do different things along the way.

## 3. Ask questions

Once you decide who to help, don't just guess what you need to do. Ask questions.

## 4. Plan the project

Now figure out who's doing what. Write down a to-do list and assign different people different jobs. Give everyone a deadline.

## 5. Evaluate

After you finish the project, think about what went well and what didn't go well. Talk about what could go better next time.

Learn more:  
[www.k-kids.org/serve](http://www.k-kids.org/serve)

## sample project:

**Who to help** our school  
**What they need** new library books

### Form a team

Jaydan  
Kasey  
Sophie  
Conner  
Noah  
Makai

### Ask questions

Jaydan and Kasey will meet with the school librarian to ask what kinds of books she needs most and how many.

### Plan

**Jaydan and Kasey:** Decorate collection boxes to put around the school, at the local library, at a bookstore and at a coffee shop (deadline: August 28).

**Sophie and Conner:** Make fliers to get the word out about the book drive (deadline: August 15).

**Noah and Makai:** Call on local bookstores with the club advisor and ask for donations (deadline: September 25).

**Everyone:** Ask friends and family for books and donations to buy books. Collect all the books and funds and deliver them to the library (deadline: October 1).

### Evaluate

We did a great job! Next year, we could have a book drive in the spring when students are cleaning out their desks for the summer.