

Bring Up Grades suggested letter to the principal from Circle K

Letter to principal

Dear _____,

I am writing on behalf of the _____ Circle K club. Circle K is a service club made up of students from _____ University interested in changing the lives of others for the better. The service we provide within the community includes helping the homeless, feeding the hungry and mentoring youth.

Our club is interested in working with the elementary students at your school. We would like to sponsor the Kiwanis Bring Up Grades (BUG) program, a mentoring and recognition program that rewards students for academic improvement.

Bring Up Grades teaches students how to set and achieve goals, to persevere, connects kids with mentors and encourages peer mentoring. The program also assists students in attaining developmental assets, or important life skills, to better prepare them for the future.

As the program's sponsor, our club is responsible for educating faculty and student participants and providing volunteers and needed materials. The club also establishes partnerships with local businesses securing additional funding to support the program.

The school principal is asked to identify a school liaison, classrooms that will participate and to allow time during each grading period for tutoring sessions and recognition celebrations.

Please take a moment to review the enclosed brochure that highlights all the Kiwanis youth programs. You will find more specific information about Bring Up Grades online at www.kiwaniskids.org.

I look forward to speaking with you later this week to discuss this partnership opportunity.

Yours in Kiwanis Service,

Name

Club name

Phone

E-mail

Your club website