

Make sure participants receive program information for Bring Up Grades.

You have the privilege and responsibility to counsel and provide guidance to students participating in the Bring Up Grades (BUG) program.

One way to do that is to educate students about the program. When students understand what's expected, they are more likely to reach their goals.

This guide provides steps to effectively educate students about the Bring Up Grades program. The success of this program depends on you!

In addition to this guide, a helpful and interactive PowerPoint presentation is included on the CD in this Sponsorship Toolkit. It is intended to be used when presenting to the students who are interested in Bring Up Grades.

Who should be involved in student education?

All students, faculty and Kiwanis-family volunteers working with the BUG program should participate.

When should student education be conducted?

The educational session should take place at the beginning of the school year sometime before the first set of grades is posted. The first grading period is used as a starting point from which to improve grades.

Where should student education be held?

Schedule the educational session at a convenient and adequate location selected by the school administration and faculty, such as the school auditorium, gymnasium or classroom. Make sure the room is equipped with PowerPoint capabilities.

How long should the education session last?

Keep the education session under one hour. The suggested timeframe for each topic is listed in the outline below.

Who should facilitate and lead student education?

Planning educational events and facilitating are different skill sets. The same person may not have both of these skills, so encourage more Kiwanis, Key Club and Circle K members to get involved.

Find individuals who have excellent facilitation skills. There needs to be a joint effort from all Kiwanis family members to make sure the best presentation is made.



What supplies are needed for the Bring Up Grades education session?

Here are the basics you will need for your educational session:

- Bring Up Grades resource CD, included in the Bring Up Grades program kit
- Bring Up Grades Student Education PowerPoint , included on the CD in this Kiwanis Sponsorship Toolkit
- Equipment to use PowerPoint (computer, projector, screen)
- Snacks and drinks (optional)
- Post-it notes for each participant
- Pens and pencils
- Service Leadership Programs parent brochures
- Bring Up Grades fliers (printed from the CD in this Sponsorship Resource Toolkit)

Recommended agenda

Each section in this agenda has corresponding visual aids in the Bring Up Grades Student Education PowerPoint. There are talking points for each section within the PowerPoint notes page view.

Under each section you are provided an estimated time. This estimated time could vary based on discussion and the activity selection. At the end of the student education, write down topics which need to be discussed further.

Section 1. Introduction

Time: Five minutes

Educational points

1. Welcome from facilitator
2. Brief introduction of individual sharing information
3. Program description

Section 2. How the program will help students

Time: Five minutes

Educational points

1. What students will learn as a result of participating

Section 3. Kiwanis Volunteers

Time: Five minutes

Educational points

1. Kiwanis club description
2. How Kiwanis volunteers will help students

Section 4: Recognition

Time: Eight minutes

Educational points

1. What happens when I'm honored?
2. What if I don't raise a grade?

Section 5: About the program

Time: Eight minutes

Educational points

1. Competing against self, grading period identification
2. Straight A students

Section 5: What is a goal?

Time: Eight minutes

Educational points

1. What is a goal
2. SMART goals
3. Setting goals
4. Examples of goals

Section 6: Where to start activity

Time: 15 minutes

Needed materials: pencils and Post-it paper for each student

Activity instructions:

1. Ask each student to write his/her name at the top of the paper.
2. Ask students to write school subjects on the paper: English, math, history, science, social studies, art, music, etc.
3. Ask students to draw a star beside each subject area in which they feel confident.
4. Ask students to circle each subject area in which they feel unsure.
5. Ask students to post their papers on the wall.
6. Note that everyone has a subject area that they do not excel in as well as areas in which they do not feel confident.
7. Ask students to make note of who is strong in an area where they are not. This could be a go-to person when working in study groups. (Maybe a buddy or mentoring program.)

Section 7: What if I don't raise a grade?

Time: Five minutes

1. Talk to your teacher.
2. Discuss what you can do differently.
3. Try again.

Section 8: Helpful Hints & Wrap-up (Summarize the BUG program)

Time: 10 minutes

Instructions: Print the Bring Up Grades flier from the resource CD provided with the program kit and distribute to students. Also distribute the Service Leadership Programs parent brochure and ask students to take the brochure home to their parents to explain the program.

After the educational session

Ask students if they have questions and answer any questions.

Top tip: Find out who in your Kiwanis club or community has facilitation experience. This is a great way to get more people involved with Bring Up Grades.